



If you have received an An Post BillPay Card, you can use the website www.mybills.ie to make a payment by debit card.

Your relative in prison must nominate you as the relevant person providing your name and address in order for you to receive the An Post BillPay Card.



How does it work?

Go to “www.mybills.ie”
Click on “One off Payment”
Click “All Billers” and Select “IPS”

You will then see the data entry screen below with 3 boxes

Please complete the boxes as follows:

- 1) Account Name – Key in “IPS”
- 2) Account Number – Key in the **complete long number on the BillPay Card (AN POST REF)**
- 3) Amount to Pay – Key in the amount you wish to pay

You will then need to

- enter your contact details as required, and
- key in your debit card details to finalise your payment.

You will receive an emailed receipt which you should keep as proof of payment

Payments made by 11pm will ordinarily be in the prisoner’s (PAMS) account the next day

The maximum limit is €200 – Any amounts in excess of €200 cannot be processed